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Contact Officer:

John Armstrong, Democratic Services Manager
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5 June 2019

Dear Councillor

Your attendance is requested at a meeting of the **CORPORATE GOVERNANCE AND STANDARDS COMMITTEE** to be held in the Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB on **THURSDAY, 13 JUNE 2019** to commence at approximately **8.00 pm** immediately following an induction session for committee members and co-opted members which will commence at 6.30pm.

Yours faithfully

James Whiteman
Managing Director

MEMBERS OF THE COMMITTEE

Chairman: Councillor Tim Anderson

Councillor Jan Harwood
Councillor Liz Hogger
Councillor Nigel Manning
Councillor Ramsey Nagaty
Councillor John Redpath
Councillor James Walsh

Independent Members:
Mrs Maria Angel MBE
Mr Murray Litvak

Parish Members:
Mr Charles Hope
Ms Geraldine Reffo
Mr Ian Symes

Authorised Substitute Members:

Councillor Jon Askew
Councillor Richard Billington
Councillor Ruth Brothwell
Councillor Colin Cross
Councillor Angela Gunning
Councillor Tom Hunt
Councillor Gordon Jackson

Councillor Masuk Miah
Councillor Susan Parker
Councillor Jo Randall
Councillor Deborah Seabrook
Councillor Patrick Sheard
Councillor Catherine Young

WEBCASTING NOTICE

This meeting will be recorded for live and/or subsequent broadcast on the Council's website in accordance with the Council's capacity in performing a task in the public interest and in line with the Openness of Local Government Bodies Regulations 2014. The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.

If you have any queries regarding webcasting of meetings, please contact Committee Services.

QUORUM 3



THE COUNCIL'S STRATEGIC FRAMEWORK

Vision – for the borough

For Guildford to be a town and rural borough that is the most desirable place to live, work and visit in South East England. A centre for education, healthcare, innovative cutting-edge businesses, high quality retail and wellbeing. A county town set in a vibrant rural environment, which balances the needs of urban and rural communities alike. Known for our outstanding urban planning and design, and with infrastructure that will properly cope with our needs.

Three fundamental themes and nine strategic priorities that support our vision:

- | | |
|---------------------|--|
| Place-making | Delivering the Guildford Borough Local Plan and providing the range of housing that people need, particularly affordable homes |
| | Making travel in Guildford and across the borough easier |
| | Regenerating and improving Guildford town centre and other urban areas |
| Community | Supporting older, more vulnerable and less advantaged people in our community |
| | Protecting our environment |
| | Enhancing sporting, cultural, community, and recreational facilities |
| Innovation | Encouraging sustainable and proportionate economic growth to help provide the prosperity and employment that people need |
| | Creating smart places infrastructure across Guildford |
| | Using innovation, technology and new ways of working to improve value for money and efficiency in Council services |

Values for our residents

- We will strive to be the best Council.
- We will deliver quality and value for money services.
- We will help the vulnerable members of our community.
- We will be open and accountable.
- We will deliver improvements and enable change across the borough.

AGENDA

ITEM

1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

2 LOCAL CODE OF CONDUCT - DISCLOSURE OF INTERESTS

In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, you must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

Councillors are further invited to disclose any non-pecuniary interest which may be relevant to any matter on this agenda, in the interests of transparency, and to confirm that it will not affect their objectivity in relation to that matter.

3 MINUTES (Pages 1 - 8)

To confirm the minutes of the meeting of the Corporate Governance and Standards Committee held on 28 March 2019 (attached).

4 INTERNAL AUDIT PLAN 2019-20 (Pages 9 - 16)

5 EXTERNAL AUDIT 2019-20 FEE LETTER (Pages 17 - 22)

6 CAPITAL AND INVESTMENT OUTTURN REPORT 2018-19 (Pages 23 - 96)

7 GENERAL FUND REVENUE ACCOUNT FINAL OUTTURN REPORT 2018-19 (Pages 97 - 120)

8 HOUSING REVENUE ACCOUNT FINAL ACCOUNTS 2018-19 (Pages 121 - 130)

9 REVIEW OF THE CODE OF CONDUCT FOR STAFF (Pages 131 - 146)

10 REVIEW OF THE COUNCILLORS DEVELOPMENT STEERING GROUP (Pages 147 - 152)

11 WORK PROGRAMME (Pages 153 - 160)